



Michigan Supreme Court

Available Position

PC Network Support Specialist I

State Court Administrative Office

Judicial Information Systems

Salary Range: \$42,908 to \$55,144

DUTIES: The job incumbent will install, configure and troubleshoot PC/network hardware and software systems. Diagnose and repair computer problems, maintain network communications, and evaluate network performance. Provide hardware, software and user support to Supreme Court and State Court Administrative Office users. Install and configure desktop workstations, monitors, printers, servers, network cabling, switches, and HUB's. Research, evaluate, and resolve basic network and software application problems. Evaluate equipment and software for purchase, and prepare purchase orders for hardware and software. Train users on software and hardware uses and configuration. Coordinate activities with the Help Desk representative to provide Help Desk coverage.

REQUIRED SKILLS: Associate's degree in computer science and two to three years of progressively more responsible experience in network design, troubleshooting of hardware or software, and designing and implementing plans for network software installation. Valid Michigan driver's license.

LOCATION: Michigan Hall of Justice, Lansing, MI.

E-mail preferred to benedictm@courts.mi.gov, or mail cover letter and résumé by January 4, 2008 to:

Human Resources

ATTN: **PC Network Support Specialist I**

Michigan Supreme Court

P.O. Box 30052

Lansing, MI 48909

AN EQUAL OPPORTUNITY EMPLOYER